



School Advisory Council Meeting Minutes – September 2017
Tuesday, September 12th, 2017 at 6:00 PM at Sun Street Breads

Mission Statement

Annunciation School is a Catholic parish School. We are a united and caring community of students, staff and parents committed to learning based on Christian values within our rich Catholic heritage. We provide our students with an outstanding religious and academic education, addressing the needs of the whole child.

Present: **Council Members:** Mike Lori, Steve Peterson, Allison O'Brien, Alison Golla, Adrian Woodward, Angela Maurer-Green, Lori Huber, Laura Vonhof, Josh Dingman, Deb Ferrao, Jayne Dow Larkin, Wendy Bagley **Principal:** Jennifer Cassidy **Pastor:** Father Brian Park **APO Liaison:** Christy McFadden

Absent: Council Members: N/A

I. Call to Order

- i. Opening Prayer – All
- ii. Approval of Agenda – Steve Peterson and Laura Vonhof
- iii. Approval of Minutes – Steve Peterson and Wendy Bagley

II. Open Public Forum

- i. Planned Topic and Guest Speaker: Kathryn M. Christensen, Psy.D., L.P

Kathryn presented on the proposal of providing Body Positive Seminars for Parents, Teachers and Children at Annunciation. Kathryn works with two other psychologists, Angie Scott, Ph.D., L.P. and Shannon O'Donnell, Psy.D., L.P. and together they are developing educational seminars and discussions series for educators, parents, children and adolescents to support and empower children in building healthy self-esteem and resilience in a world with constant pressures to look, feel and act a certain way and exposure to social media and societal comparison measures.

Council was in agreement that this type of seminar would be tremendously beneficial from both a parent, educator and student perspective. This type of education contributes toward our mission on meeting the educational needs of the whole child. ASC agreed to determine a date for the seminar and APO could sponsor the event.

III. Old Business

- i. Minor updates/revisions have been made to the ASC Bylaws and Charter which will be published on ASC page/school website. Allison O'Brien will share with the group for review soon.
- ii. An Enrollment Update was provided by Principal Jennifer Cassidy. A total of 371 students enrolled as of 1st day of school. This was 11 more than plan and four less than 2016/2017
- iii. Feedback on Parent Information Night/Back to School Night has been very positive on both events. It was great to have an activity children could participate in such as painting/decorating their own new logoed spirit wear shirt to welcome them back to school. Back to School night ran smoothly with the timed presentations and rotations for middle school.

Approved 10/10/17

- iv. Jayne Dow from the Marketing Committee shared the plan for the ASC booth at SeptemberFest and needs from ACS members. A schedule for ASC members to host the booth is out to those who have signed up. Your job is to welcome prospective families and answer questions and encourage them to sign up for a school tour and attend Preview night; also refer them to our website ChooseAnnunciaton.org. We will have tote bags to give away to prospective families with the new Potentiality brochures, Preview night post cards, pencils, ride tickets etc. We will also be selling Spirit Wear. A price sheet, tracking form and cash box will be ready.
- v. Lori Huber has put together a Bloody Mary-themed basket for donation to the SeptemberFest silent auction from the ASC. Thank you all for the donations; please pay Lori if you have not done so already.

IV. General Reports -

- i. Pastor – Father Park: We are getting ready and excited for SeptemberFest; lots of activities and planning. Eli Pollock has left Annunciation for a teaching position opportunity. We welcome Nick Chalmers as Director of Liturgy Music. It has been decided to keep with the current schedule.
- ii. Principal – Jennifer Cassidy: We are off and running with the new school year. There is lots of positive buzz about BTS and PIN; nice to have it earlier. Feedback regarding keeping middle school separate? We've tried it both ways. Having it separate loses the synergy of the entire community. Having it stay together produces the highest attendance and most positive feedback.
- iii. Development Director – Tom Konz: Deferred.
- iv. APO – Sarah Nuahn/Christy McFadden: We are working through volunteer forms and the goal is to have the director of each area contact the person and really engage the volunteers. No VP positions of APO filled (2). Collected APO fees and will be distributed as mini-grants to the teachers. Working on the 5K Run (Oct 14th). Permit for Veterans Park in Richfield with use of Ice Arena for parking lot (contained, safe, and controlled). Park board denied permit to run on the trails and start/end at our school.

V. Committee Reports - Deferred

VI. New Business

- i. Key Goal Focus in ASC meetings for 2017/2018
 - a) Discussed and reiterated primary goal of 1x1 Full Program Launch for 2018 School Year in Middle School
 - o Discussed 1x1 timeline; need fees/costs finalized by December 2017 for budget setting.
 - o 1x1 Policy Review/ Technology Infrastructure Validation (Network Hardware etc): Laura Vonhof sent out the policy draft. Will assimilate feedback and send to administration. Alison Golla from policy will finalize once content is finalized from administration.
 - o Finalization of Hardware Approach and Procurement (budget needed): Adrian Woodward to finalize after meeting once again with Julie Loney; others.
 - b) Discussed Campus Environment Focus for this year and next
 - o Need generation of goals, milestones and timelines for next 2 years starting with Library Media Center; initiate meetings on needs and vision with Megan Stebbens.
 - c) Fund-a-Need Focus for 2017-2018
 - o Discussed needs and ideas for two possible Fund-a-Needs. Help a Student usually funds retroactively (less than 20% receive assistance); overall goal and donations go to both needs. Ideas: school community garden/green space (Heidi _____ helped teachers last year to plant the green space/prairie

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gardens near the school working to incorporate into IB themes. Suggestion to survey parents with FAN ideas and priorities. Use the courtyard more; add doors as a retreat place; ties to Campus Environment. Jennifer Cassidy's priority is the Media Center. Discussion on how we can better communicate needs earlier to gain support prior to key event asks.

- Suggestion to discuss school lunch at a future ASC meeting.

VII. Adjournment 7:45