



## December School Advisory Council Meeting Minutes

2016-2017

Tuesday, December 13th, 2016

Spirit Center Conference Room 6:45pm

### Mission Statement

Annunciation School is a Catholic parish School. We are a united and caring community of students, staff and parents committed to learning based on Christian values within our rich Catholic heritage. We provide our students with an outstanding religious and academic education, addressing the needs of the whole child.

Present: **Council Members:** Becky Studt, David Gartner, Wendy Bagley, Alison Golla, Allison O'Brien, Laura Vonhof, Mike Lori, Greg Heymans, Adrian Woodward, Steve Peterson, **Principal:** Jennifer Cassidy  
**Pastor:** Father Brian Park **and APO Liaison:** Absent

Absent: Lori Huber, Dave Rutt

#### I. Call to Order

- i. Opening Prayer – Father Park
- ii. Approval of Agenda – Steve Peterson and Laura Vonhof
- iii. Approval of November Minutes – Steve Peterson and Laura Vonhof

#### II. Open Public Forum

- i. Parents may bring forth concerns. Concerns will be taken into consideration and deferred to the appropriate administrator or board member for possible resolution at a later date. Personnel issues are not considered; they are handled by the principal.

#### III. Old Business

- i. Bylaws and Charter ratification – Allison O'Brien will be sending out updates for ratification. Changes are more structural
- ii. Leadership Council update – Work in progress.
- iii. Strategic Plan Update – Mike Lori and Jennifer Cassidy – Marketing of Annunciation to broader community, leverage technology, Environment team.
- iv. Trivia Night funding

#### **IV. General Reports**

- i. Pastor – Father Park – No report
- ii. Principal – Jennifer Cassidy – Looking at goals we have fit into strategy and revise strategic plan. Focus on Campus Environment team, working on broader outreach for enrollment, changing grading and assessments, support services, looking at compensation and benefits for staff.
- iii. APO – Absent – No report

#### **V. Committee Reports**

- i. Advancement – Wendy Bagley – No report
- ii. Policy – Allison O'Brien – Working on updating Bylaws
- iii. Facility – Steve Peterson – No report
- iv. Nominating – Mike Lori – Continuing to solicit interested individuals for School Advisory Council for 2017 school year. Have received one application so far and anticipating a few more. Review application January/February time.
- v. Technology – David Gartner – No updates
- vi. Middle School Ad Hoc – No update required
- vii. Long Range Planning – Mike Lori and Jennifer Cassidy – Good first cut on plan, some minor changes. Draft bringing in technology, facility, middle and preschool staff, over all campus environment. Strategic Vision meeting in January.
- viii. Budget – Dave Rutt – Absent
- ix. Marketing – Becky Studt – Thinking about aligning Marketing Committee with Enrollment team so we can work together. Talk about having representation from each group at meetings. How can we work together to spread the word about Annunciation.
- x. Preschool Ad Hoc – No updates required

#### **VI. New Business**

- i. 1x1 Technology – Bob Thompson from Canopy IT Solutions talked to the council members about what his company can offer us for technology solutions for middle school. He had case studies from what other schools are doing and what makes the most sense for Annunciation. Continued conversation about cost, implementation, system support, curriculum, which type of computer to go with, usage and handling policy, messaging etc...