January School Advisory Council Meeting Minutes

2016-2017

Tuesday, January 10th, 2017 Spirit Center Conference Room 6:45pm

Mission Statement

Annunciation School is a Catholic parish School. We are a united and caring community of students, staff and parents committed to learning based on Christian values within our rich Catholic heritage. We provide our students with an outstanding religious and academic education, addressing the needs of the whole child.

Present: **Council Members:** Becky Studt, David Gartner, Wendy Bagley, Alison Golla, Allison O'Brien, Laura Vonhof, Mike Lori, Greg Heymans, Adrian Woodward, Steve Peterson, Lori Huber, Dave Rutt **Principa**l: Jennifer Cassidy **Pastor**: Father Brian Park **and APO Liaison:** Sara Nuahn

Absent:

I. Call to Order

i. Opening Prayer – Father Park
ii. Approval of Agenda – David Gartner and Dave Rutt
iii. Approval of December Minutes – Steve Peterson and David Gartner

II. Open Public Forum

i. Parents may bring forth concerns. Concerns will be taken into consideration and deferred to the appropriate administrator or board member for possible resolution at a later date. Personnel issues are not considered; they are handled by the principal.

III. Old Business

i. Bylaws and Charter revision – Approved by School Advisory Council
ii. Fund-A-Need secondary funding point – promethean boards and monitors

IV. General Reports

i. Pastor – Father Park – No report

ii. Principal – Jennifer Cassidy – Written report

iii. APO – Sara Nuahn – Barnes and Noble book fair raised $2,600. Funds will go toward library IB materials. Winter greens sale made $1,200 which went toward teacher/staff Christmas gifts. Fun Run classroom money will be delivered this week. Trivia Night is January 20th. Funds raised from that will go to monitors and promethean board replacements.

V. Committee Reports

i. Advancement – Wendy Bagley – No report

ii. Policy – Allison O'Brien – Updated Constitution and Bylaws approved

iii. Facility – Steve Peterson – No report

iv. Nominating – Mike Lori – No report

v. Technology – David Gartner – No updates

vi. Campus Environment – No update required

vii. Long Range Planning – Mike Lori and Jennifer Cassidy – No report

viii. Budget – Dave Rutt – Preliminary budget approval

ix. Marketing – Becky Studt – No report

VI. New Business

i. Annunciation Enrollment Committee Update – Jennifer Campbell
Discussed how School Advisory Committee advises/supports enrollment team and their efforts. What is the messaging of Annunciation so that we can be different from other schools in the community and how that shapes our strategic plan. Working on updating website to make it more mobile friendly. Annunciation Ryan Sherf(spelling?) create application for phones. Billboard on 50th and Penn(new location) looks great and there seems to an increase in website activity. Work on showcasing the why people connect with Annunciation vs the how. Create sub-committees to execute plans during the year. Focus on tying in all of the school preschool through 8th grade.

ii. 2017-2018 Proposed School Budget and Review – Dave Rutt and Mike Lori
Looking at budget and how that coincides with strategic plan. Aligning tuition schedule to better serve broader SW Minneapolis community. Evaluating in/out parish tuition differences and what that looks like over a three plan. Increasing financial aid and fundraising, staff benefits etc.. all go into over-all school budget. Once approved by School Advisory Council will move to Parish Finance Council. School Advisory Council approved the proposed 2017/18 budget.