



Agenda: February 2021 Annunciation School Advisory Council

Date: Tuesday, February 9, 2021 Time: 6:30p.m.

Location: Online Meeting

Meeting Attendees (P = Present A= Absent)

X	John Bradford – Council	X	Father Bill Deziel – Pastor
X	Beth Bussian – Council	X	Kari Zobel – Principal
X	Laura Eiden – Council	X	Jessica Knutson – Marketing/Develop.
X	Nicole Farrell – Council	X	Christy McFadden – Enrollment/Nurse
X	Deb Ferrao – Council		
X	Sara Juran – Council		
X	Tara Keegan – Council		
X	Malia Kimbrell – Council		
	Rick Klosner - Council		
X	Meghan Manchon - Council		
X	Duane Passa - Council		
X	Corey Swan - Council		

I. Call to Order 6:30p.m.

- Opening Prayer
- Approval of Agenda
- Approval of Minutes from January 2021

II. Open Public Forum 6:35p.m.

Parents may bring forth concerns. Concerns will be taken into consideration and deferred to the appropriate administrator or council member. Personnel and individual disciplinary issues are not considered and should be referred to the Principal.

III. General Reports 6:40p.m.

- Principal’s Report - written report provided
- Father Deziel’s Report - Planning for “Grand Reopening” of church from Easter through Christmas to help encourage community to re-engage with church; Exciting news about recent donation and associated matching gift campaign; Some discussion about

whether the campaign will include Auction or not and looking for some clarification on what money will be going towards (not specified by donors)

- APO updates - successful virtual book fair; some suggestions to do a push around Box Tops since it's simple and there is low participation
- Enrollment updates - Middle School info night went well with about 40 people in attendance; doing tours virtually and in person; doing outreach to families who haven't recommitted to next year; working towards 40 max in all grades; all grades except for incoming 8th grade (50%) are at least 75-80% full for next year
- COVID updates - Saliva testing every other week for staff going well; about 30% of teachers received first vaccine to date; Will continue to communicate about upcoming post-travel quarantine policy especially in light of Spring Break and other long weekends

VI. Old Business

7:10p.m.

- Hovland Conservatory – Committee met with three different companies; goal is to recommend program soon
- Strategic Plan Updates - Full survey results shared; No big surprises but good feedback to be incorporated into narrative as part of self-study for reaccreditation; Will plan to review report at next ASC meeting since it's due at beginning of April; Discussed possibility of doing this type of survey on an annual basis
- ASC Bylaws and Constitution revisions review - Beth presented updates to by-laws and constitution; Asked ASC members to send additional feedback to her via email; Discussed change to require 48 hours advance notice during open forum time and enforce a time limitation to that part of the agenda

V. New Business

7:50p.m.

- Outgoing 8th grade parent survey - review and distribute after Spring Break
- Auction – Fund a Need - Principal Zobel sent a survey to teachers to get their input; technology needs are priority (ipads, teacher laptops, etc.)

VI. Committee Updates

8:10p.m.

- Facility/Campus Environment & Security
- Finance Committee
- Policy Committee
- Marketing/Events
- Strategic Planning
- Enrollment Committee
- Nominating Committee

- Diversity & Inclusion Committee - hosted first large group meeting which went really well; divided up into subcommittees (Service, Enrollment, Curriculum, Policy, Community Speakers/Training and Development); will meet monthly going forward

VII. Adjourn

8:30p.m.