



Agenda: October 2022 Annunciation School Advisory Council
Date: Tuesday, October 11, 2022 Time: 6:30p.m.
Location: In Person Meeting (church basement)

Meeting Attendees (P = Present A= Absent)

P	Ronna Baca - Chair	<p>Prayer for Annunciation Catholic School</p> <p>Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved and adored. Pour out the Holy Spirit on our students, so they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said "Yes" to your holy will. We ask this through Christ our Lord. Amen.</p>
P	Laura Eiden - Vice Chair	
P	Kendric Olson - Secretary	
A	Father Bill Deziel – Pastor	
P	Kari Zobel - Principal	
P	Christy McFadden - Enrollment/Health	
P	Tara Keegan - Council	
P	Amy Smith - Council	
A	Duane Passa - Council	
P	Matt Meyer - Council	
P	Katie Rye - Council	
A	Megan Scherf - Council	
P	Karne Newburn - Council	
P	Dan Brady - Council	
P	Kay Cameron - Council	

I. Call to Order 6:30 pm Opening Prayer

- Approval of Agenda: Moved by Meyer, seconded by Brady – Approved
- Approval of Sept. 2022 Minutes: Moved by Keegan, seconded by VC Eiden – Approved

II. Open Public Forum 6:35 pm

- ASC email and/or in person parent comments/concerns: none presented

III. New Business 6:35 pm

- IB accreditation process - Sheila Loschy to present: postponed, moved to November meeting of the ASC
- Meeting date change discussion for Feb 14th: General discussion of calendar, agreement to target February 15, 2023 for February meeting date.

IV. Old Business 6:40 pm

- Weekender ASC announcement/link to minutes landing page: General discussion of links to ASC landing page; still need to address language used, want to emphasis open meetings, no notice required to come to meeting; bylaws currently require notice if person wants to present issue to ASC for consideration.
- Bylaws timing conversation: Discussion of timing and need for review; Policy Committee is working through the bylaws and constitution, will present to ASC as a whole once committee is done with their work.

V. General Reports 6:45 pm

- Principal's Report
 - Discussion of 3D printers obtained through grant, training and upcoming needs related to the 3D printers, specifically a vinyl cutter. Discussion of the emphasis of the 3D printers in the school's marketing materials.

- Church Updates
 - Discussion of how to be more welcoming to all visitors and church members
- APO updates – general discussion of APO updates/calendar
- Enrollment and Health Office updates
 - Discussion of enrollment status and upcoming events (Trunk or Treat on Oct. 29th, Preschool Parents Appreciation donuts mid-November.
 - Health update as we've had first covid cases in current school year. McFadden discussed her efforts to emphasize hand washing with younger students.
 - McFadden requested the Policy Committee review the attendance/quarantine policy regarding MN Dept. of Health recommendations.

VI. Committee Updates 7:17 pm

[Committee overview/duties and members](#)

- Facility/Campus Environment & Security: update given regarding Homeland Security inspection of site, lockdown protocols, and potential next steps.
- Finance Committee: no report, meeting week after ASC meeting. Brief discussion of membership status of parish's Finance Committee and the need for additional members to volunteer.
- Policy Committee: update given regarding work undertaking and how addressing. Met and reviewed the library policy; need to meet with librarian Stebbins to address questions raised. Will try to schedule that before November meeting. Constitution and bylaws are also being discussed, need to set meeting to review. Also, review of attendance policy as requested by Nurse McFadden.
- Marketing/Events & Enrollment: discussion of importance for marketing efforts to drive enrollment. Enrollment link to become active in November. Discussion of potential additional efforts to increase enrollment including eliminating fees to apply and having more announcements at weekend Masses.
- Strategic Long-Term Planning: no meeting, but the committee reports it is active.

VII. Adjourn 7:48 pm: moved by Chair Baca, seconded by Cameron – **Adjourned until November 8, 2022 meeting.**