

Meeting Attendees (P = Present; PZ = Present via Zoom; A= Absent)

P	Ronna Baca - Chair
P	Laura Eiden - Vice Chair
P	Kendric Olson - Secretary
P	Father Bill Deziel – Pastor
P	Kari Zobel - Principal
P	Christy McFadden Enrollment/Health
P	Tara Keegan - Council
P	Amy Smith - Council
P	Duane Passa - Council
P	Matt Meyer - Council
PZ	Katie Rye - Council
PZ	Megan Scherf - Council
PZ	Karne Newburn - Council
P	Dan Brady - Council
P	Kay Cameron – Council

Prayer for Annunciation Catholic School

Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved and adored. Pour out the Holy Spirit on our students, so they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will. We ask this through Christ our Lord. Amen.

**I. Call to Order 6:30 pm** Opening Prayer

- Approval of Agenda: Moved by Passa; Seconded by Keegan – Approved.
- Approval of November 2022 Minutes: Moved by Brady; Seconded by Keegan – Approved.

**II. Open Public Forum 6:35 pm**

- ASC email and/or in person parent comments/concerns – None presented.

**III. New Business 6:35pm**

- Proposed Library Policy
- Tuition/Budget Conversation - Tara Dietenberger and Teresa Thein joined.
  - Discussion regarding recommendation to Parish Finance Council; review of tuition increase from last year; marketing efforts to increase enrollment; other changes to increase enrollment such as all-inclusive (including lunch and sports) and Cisco’s openness to de-risking discounted kindergarten tuition rates.
  - Motion to follow Mrs. Dietenberger’s recommendation of a 5% tuition increase but leaving some flexibility for kindergarten as recommendation to Parish Finance Council by Baca; Seconded by Meyer – Recommended for adoption.

**IV. Old Business 7:30 pm**

- Future ASC meeting dates – February’s ASC meeting will be held on Wednesday, February, 15<sup>th</sup> at 6:30pm, location to be determined. Notice will be provided to all member ahead of the meeting.

**V. General Reports 7:35 pm**

- Principal’s Report – discussion of report, including influenza, return from Thanksgiving break, and the upcoming Christmas program.
- Church Updates – discussion of updates, including the return of the church’s bells!
- APO updates – discussion of updates, including the Barnes & Noble bookfair, tubing at Buck Hill, the Staff Christmas Party, and a Timberwolves game in January.
- Enrollment and Health Office updates – discussion of updates including enrollment, touring prospective students and families; and need to re-visit quarantine guidelines with Policy Committee.

## VI. Committee Updates 7:55 pm

### [Committee overview/duties and members](#)

- Facility/Campus Environment & Security – brief discussion of parish facilities activities.
- Finance Committee – meeting is planned for next week.
- Policy Committee – review of Library Policy draft.
  - Discussion of process in drafting, overview of intended applicability.
  - Questions arose as to applicability to library collections in individual classrooms; proposed policy is not designed to address those materials as the school librarian does not curate those collections.
  - Committee felt the policy outlines the procedures for contesting library materials and is a good step, noting that modifications to the policy, or discussions about modifying the policy in future years are and recommended. adoption of the policy.
  - Brady moved for recommending adoption of the Library Policy; Seconded by Olson – Recommended for adoption.
  
- Marketing/Events & Enrollment – no report.
- Strategic Long-Term Planning – no report.

## VII. Adjourn 8:10 pm – moved by Olson; Seconded by Eiden – Approved Unanimously

Next Meeting will be Tuesday, January 10<sup>th</sup> at 6:30 pm.