



Meeting Attendees (P = Present A= Absent)

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| <p><u>Officers</u> P Ronna Baca – Chair P Matt Meyer – Vice Chair P Kendric Olson – Secretary</p> | <p>Prayer for Annunciation Catholic School</p> <p>Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will.</p> <p>We ask this through Christ our Lord. Amen.</p> |
| <p><u>Members</u> A Katie Rye – Council P Megan Scherf – Council P Karne Newburn – Council P Dan Brady – Council P Kay Cameron – Council P Kristin Carlson – Council P Kris Kelly – Council P Meggie Meyer – Council P Molly Stommes – Council</p> | |
| <p><u>Non-Voting Members</u> P Father Bill Deziel – Pastor P Kari Zobel – Principal P Christy McFadden – Enrollment/Health</p> | |

I. Call to Order 6:30 pm Opening Prayer

- Approval of Agenda – Moved by Baca, Seconded by Kelly; no objections: **Approved.**
- Approval of December 2023 Minutes – Moved by Baca, Seconded by Matt Meyer; no objections: **Approved.**

II. Open Public Forum 6:35 pm

- ASC email and/or in-person parent comments/concerns – None to report.
- Thank you and welcome to Vice Principal Christine Spevacek for joining us tonight.

III. New Business 6:35 pm

- Grandparent’s Club – Cameron presented information she learned from other parish schools about their “Grandparents Club,” including how schools engage with grandparents to provide information and volunteer opportunities. Discussion surrounding the positive community-building aspect of the grandparents program and initial steps that can be taken to include grandparents/”special persons.” Use of the Weekender and a possible event related to National Grandparents Day in September contemplated.
- Auction Update – Scherf provided an update on the Auction event planned for April 2024, including the theme and the Fund-A-Need aims.
 - Discussion of the Fund-A-Need goals and the Centennial Fund, including the recent letter received by families regarding status. Additional discussion regarding initial goals of the Centennial Fund: concrete throughout campus, security upgrades/cameras, bathroom updates, and windows.

IV. Old Business 6:50 pm

- Lunch program update – lengthy discussion of lunch program survey results and action steps. Working toward the goal of implementing the new lunch program at the beginning of the 2024-25 school year.
- Dominican Award – discussion of when to solicit applications and when to present award(s), including possible event/reception ideas.

V. General Reports 7:00 pm

- Principal's report – Prin. Zobel provided information on her planned presentation at the CSCOE event in Naples, Florida. Additional updates on the Centennial Fund and a planned event in May 2024 to thank all who have donated.
- Church updates – Announcement of Corey Copps hiring to fill the maintenance position vacant following Steve's retirement.
- APO updates – See above discussion of Auction update.
- Enrollment and Health Office updates – Updates provided as to enrollment status, marketing events, health guidelines, and availability of covid testing kits.
 - A Family Referral Program is being contemplated to incentivize and reward those who help recruit new school members. \$100 rewards for getting a new family to tour and an additional reward (\$500) for new student enrollment. All ASC members present voted in favor of the use of the Family Referral Program:
Approved.

VI. Committee Updates 7:35 pm

[Committee overview/duties and members](#)

- Facility/Campus Environment & Security: Happy for Corey's hiring, will reach out to discuss facilities needs.
- Finance Committee – is meeting.
- Policy Committee – is beginning review of the Bylaws and Constitution; seeking input from each committee, wants a review of each committee's description in the Bylaws and a referral for any revisions to that portion of the Bylaws.
- Marketing/Events & Enrollment – discussed with the Enrollment and Health updates above.
- Strategic Long Term Planning – review of survey results, plan for next iteration.

VII. Adjourn 8:00 pm Moved by Baca, Seconded by Newburn; no objections: **Adjourned.**

(Be on the lookout for volunteer opportunities related to Catholic Schools Week in January.)

Next meeting is Tuesday, February 13, 2024.