



Meeting Attendees (P = Present; Present via Zoom; A= Absent)

P P P	Officers Ronna Baca – Chair Matt Meyer – Vice Chair Kendric Olson – Secretary	<p style="text-align: center;">Prayer for Annunciation Catholic School</p> <p style="text-align: center;">Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will.</p> <p style="text-align: center;">We ask this through Christ our Lord. Amen.</p>
P P A A P P P P P P	Council Members Katie Rye – Council Megan Scherf – Council Karne Newburn – Council Dan Brady – Council Kay Cameron – Council Kristin Carlson – Council Kris Kelly – Council Meggie Meyer – Council Molly Stommes – Council	
A P P P	Non-Voting Members Father Bill Deziel – Pastor Kari Zobel – Principal Christine Spevacek – Vice Principal Christy McFadden – Enrollment/Health	

I. Call to Order 6:30 pm (Opening Prayer)

- Quorum is present.
- Approval of Agenda – Moved by Baca; Seconded by Kelly; no objections: **Approved.**
- Approval of April 2024 Minutes – Moved by Baca; Seconded by Stommes; no objections: **Approved.**

II. Open Public Forum 6:35 pm

- ASC email and/or in-person parent comments/concerns – None to report.

III. Old Business 6:35 pm

- Annual Survey Results – summary to be provided to the community at the end of May.
- Dominican Award – announced at the auction.
 - ASC was not notified or consulted prior to announcement at the auction.
 - Better communication and dialogue between church staff and ASC shall be the goal moving forward. Church leadership attendance at ASC meetings is recommended.
- Approving the Free Lunch Program bid from CKC and update
 - Currently on track for free lunch for students in fall 2024.
 - No ordering for parents.
 - Will have to switch milk vendors, change to CKC
 - Year Two of the program triggers USDA reimbursement, very important that large majority of students take offered lunch.
 - Snacks a la carte could be an option that could offset some costs.

- No pizza fundraisers, but there are pizza options (Domino's).
- Group is in place to carry on with program after Prin. Zobel leaves Annunciation.
- CKC is the recommendation; uncertain of the length of contract that CKC will request.
 - **ASC approves moving forward with CKC, and requests ongoing updates of status and/or issues.**
- Brief tech audit overview – item was pushed to the next meeting (autumn 2024).

IV. New Business 7:30 pm

- ASC 2024-25 voting
 - Congratulations to Meggie Meyer (Chair), Dan Brady (Vice Chair), and Karne Newburn (Secretary) for being selected as Officers for next year's ASC.
 - Thank you to Ronna Baca, Matt Meyer, and Kendrick Olson for their service.
 - Voting occurred for new incoming members, congratulations to Karl Wolf, Mallory O'Brien, and Caitlin Lang will be joining ASC in the autumn! We look forward to working with everyone next school year.
- Assistant principal search and selection
 - Background: Vice Principal Christine Spevacek agreed to serve as Interim Principal for the 2024-25 school year. If she chooses, she is welcome to apply for the Principal position when it is posted in early 2025.
 - Working with the archdiocese, the position was posted and interviews to fill the Vice Principal position vacated by Ms. Spevacek have begun.
 - Three ASC members (Baca, Meggie Meyer, and Scherf) participated in the interview process. They report that a couple of standout candidates emerged, we will see how timing and financials impact the outcome.
 - Some ASC members expressed frustration regarding a lack of communication about the posting and the interview process, again emphasizing the need for communication amongst stakeholders.
 - ASC bylaws are clear that ASC is to have a voice in the hiring process of School Principal.
- Principal search
 - The search will start in the fall of 2024 and will be organized by the archdiocese.
 - Again, Ms. Spevacek, if she chooses, can apply for the Principal position at Annunciation, and will go through the full process if she chooses to apply. Reverting back to her former position of Vice Principal will not be an option as we plan to hire a new Vice Principal shortly.
 - Concerns were expressed about the timing of the change and the timing of the announcement to ASC and to the community at large.
- Father Deziel Transition
 - Father Deziel is absent tonight, but we had hoped to learn what he knows about his successor. The council likes the idea of Deacon Kevin Conneely being assigned at Annunciation for continuity.
 - **We would like to thank Fr. Deziel for shepherding our church and school through a global pandemic, sharing so much of the faith with our students, and helping to lead us into our next 100 years. Thank you!!**

V. General Reports 8:00 pm

- Principal's report:
 - Principal Zobel wishes to thank ASC and ASC leadership for their work over the past year. She also expressed her gratitude for Annunciation – the students, families, and staff.
 - **We want to thank Kari for her service to Annunciation, coming in during a global pandemic, working hard get students back in the classroom and keeping us together – Thank you!!**
- Church updates – the Community Picnic is scheduled for May 29 as a thank you for everyone's support of the Centennial Fund. We look forward to a great event.
- APO updates
 - Thank you to APO for all of their hard work throughout the year!
 - APO needs volunteers for next year. Hopefully we can continue all the great work they are doing.
- Enrollment and Health Office updates:
 - PK enrollment and tours continue, Thursday drop in tours will continue through May.
 - We plan to reopen the Discovery Room classroom in the lower level of the Spirit Center this fall. PK is currently around 70% full in the two classrooms.
 - Kindergarten Roundup is scheduled for Friday, May 17th.
 - Currently projecting 322 students enrolled with 13 pending.

VI. Committee Updates 8:15 pm

[Committee overview/duties and members](#)

- Facility/Campus Environment & Security – Projects will begin soon (roof, concrete sidewalks/stairs, window film, playground beautification) should all take place this summer. We saw some preliminary renderings of the Foyer Project, exciting changes ahead.
- Finance Committee – Deficit is concerning, will need to be addressed.
- Policy Committee – Policy is working on reviewing and revising the Bylaws and Constitution. Work will continue over the summer. The hope is to present for approval in early fall 2024.
- Marketing/Events & Enrollment – Generally discussed above.
- Strategic Long-Term Planning – Survey needs generally discussed above.

VII. Adjourn 8:30 pm – Moved by Baca; Seconded by ALL; no objections: **Approved.**

Next Meeting is Autumn 2024!

VII. May 20, 2024 Addendum

- Member Kristin Carlson is stepping down from ASC. We thank her for her service to the council.
- Chair Baca informed ASC of Carlson's departure and requested ASC consider applicant Nolan Hietpas for the seat. ASC agreed and Hietpas accepted. Congratulations Nolan, we look forward to working with you in the fall!