

Meeting Attendees (P = Present A= Absent)

X	Meggie Meyer - Chair	Prayer for Annunciation Catholic School
X	Dan Brady- Vice Chair	
X	Molly Stommes- Secretary	
X	Father Bob Hart – Pastor	Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will.
	Christine Spevacek - Interim Principal	
X	Matt DeBoer- Assistant Principal	
	Christy McFadden-Enrollment/Health	
X	Katie Rye - Council	We ask this through Christ our Lord. Amen.
X	Megan Scherf - Council	
X	Kay Cameron - Council	
X	Kris Kelly - Council	
X	Madalene Nelson - Council	
X	Caitlin Lang- Council	
X	Mallory O’Brien- Council	
X	Nolan Hietpas- Council	
	Karl Wolf- Council	

I. Call to Order 6:30 pm Opening Prayer

- Approval of October 2024 Minutes- Moved by Meyer, seconded by Cameron
- Approval of November 2024 Agenda- Moved by Meyer, seconded by O’Brien

II. Open Public Forum 6:35 pm

- ASC email and/or in-person parent comments/concerns - None

III. Tuition 6:40-7 pm

- Teresa T and Tara D discuss tuition rates and recommendations
 - With decreased enrollment at 340 vs the budgeted enrollment of 355, the school’s tuition and fee revenue is down \$60k to budget
 - Annual budget included a deficit of \$304k
 - Includes Hot Lunch program forecasting a loss of \$67k vs budgeted for a loss of \$37k
 - Influenced by payroll. Hopefully this will be driven down by parent volunteers, new hire, etc.
 - Projected enrollment for 2025-2026 is 325
 - Discussed options for suggested tuition percent increase taking in factors to assist with salary increases, revenue to school and impact to families.
 - ASC voted on a recommendation that will be brought to the Parish Finance Council to discuss and Father will make the final decision based on the recommendations.
 - [Details regarding the recommendation will be kept confidential from public posting since decision has not been finalized].

V. General Reports 7:00 pm

- Principal’s Report
 - Floated first year tuition discount.
 - Consider annual fund pledge with enrollment. Consider listing cost to educate each student per year.
 - Collecting data on LADC to kindergarten enrollment

- MAP data- Growth across the board in reading, math, and language usage
- Centennial Projects/Facilities: Foyer nearing completion, new security cameras with up-to-date tech
- Free School Meal Program- Net loss for year is about 12k thus far
- Church Updates - Encompassed in tuition presentation
- APO updates
 - 4 mini-grant approvals
 - Wintergreen pick-up 11/23-11/24/24
 - Trivia Night on 11/22/24
 - Patina Fundraiser 11/24/24
 - Book Fair on 12/9/24 at Barnes & Noble at Edina Galleria
- Enrollment, Marketing, and Health updates
 - Applications for 2025-2026 went live on 11/1/2024. 3 new enrollments for kindergarten and 2 new enrollments for 6th.
 - Plan to begin a study of all daycare and preschools in 5 mile radius
 - First Saturday Open House on 11/16/2024

VI. Committee Updates 7:30 pm

- Committee Updates
 1. Facility/Campus Environment & Security- Reviewed Centennial Fund use. Requesting list of priority projects, planning for projects to be completed next summer
 2. Finance Committee- Tuition discussion, HVAC
 3. Policy Committee- Beginning review of ASC Bylaws
 4. Marketing/Events & Enrollment - First open house 11/16/24
 5. Strategic Long Term Planning- No updates
- Year at a Glance

VII. Adjourn 8:00 pm Moved by Meyer, seconded by O'Brien.