

Meeting Attendees (P = Present A= Absent)

<p>Meggie Meyer - Chair P Dan Brady- Vice Chair P Molly Stommes- Secretary A</p>	<p>Prayer for Annunciation Catholic School</p> <p>Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity.</p> <p>Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will.</p> <p>We ask this through Christ our Lord. Amen.</p>
<p>Father Bob Hart – Pastor A Christine Spevacek - Interim Principal A Matt DeBoer- Assistant Principal P Christy McFadden-Enrollment/Health P</p>	
<p>Katie Rye – Council P Megan Scherf – Council P Kay Cameron – Council P Kris Kelly – Council P Madalene Nelson – Council A Caitlin Lang- Council P Mallory O’Brien- Council P Nolan Hietpas- Council P Karl Wolf- Council P</p>	

I. Call to Order 6:30 pm Opening Prayer

- Approval of January 2025 Agenda- *Moved by Meggie Meyer, 2nd by Megan Scherf*
- Approval of December 2024 Minutes- *Moved by Meggie Meyer, 2nd by Mallory O’Brien*

II. Open Public Forum 6:35 pm

- New Middle School Demerit Program (announced to students 1/10)
 - o *The Council spent a significant amount of time discussing this topic. Members shared feedback they’d received from several parents.*
 - o *Meggie shared an overview of what the demerit system consists of and what it seeks to do. She also shared specific benefits and concerns that parents had relayed to her about the changes.*
 - o *Matt DeBoer shared that the full middle school team was on board with the change and had participated in the development/updating process.*
 - o *The impetus for the change was largely the need for immediacy in consequences, such that staff and follow-up with a behavior on the same day it occurs. Also, the previous process was somewhat unclear and the new matrix provides clarity by naming specific behaviors. There is also a desire to intervene in negative behavior earlier and this is seen as a way to raise the bar with regard to middle school discipline. Mr. DeBoer stated that staff believe this will result in fewer demerits overall.*
 - o *ASC members raised questions about equitable and consistent application of the new program, severity of minor infractions, how teachers will explain/describe behaviors resulting in a demerit, impact on neurodivergent students (particularly with regard to potentially removing recess during reflection) and how the new program will deter the most serious infractions.*
 - o *Mr. DeBoer shared that there should be 1-3 warnings prior to a demerit for a minor infraction. Teachers have been coached to “be human” in determining whether a listed behavior requires a demerit.*

- o Members discussed the opportunity for additional and clarifying information. Caitlin Lang suggested staff update ASC on implementation and learnings in an upcoming meeting.

III. General Reports 6:45-7:10 pm

- Principal's Report – *Christine Spevacek is expected to return for Catholic Schools Week at the end of January. 3 9th graders from Cristo Rey High School are now working for Annunciation School. Expected to assist teachers in various capacities and fill in where needed during the school year.*
 - o Auction Fund a Need- Bathroom updates
 - o Re-Enrollment & Annunciation Annual Fund "Debut"
 - o Christmas Program Celebrations & Feedback
 - o Lunch Program Midyear Review/Analysis – *program continues to operate in a deficit, however, the gap is expected to close through a combination of process improvement and an increase in state reimbursement in coming years. ASC members asked if there was a point at which administration would reconsider the viability of the program. Yet to be determined.*
 - o Admissions Outlook – *Christy McFadden shared that enrollment numbers are generally positive for this point in the year. There have been several tours scheduled and much interest.*
 - o Academic Updates – *Megan Scherf raised a question about supports for math. Mr. DeBoer shared that those positions were funded by federal Covid money that is no longer available. However, we are one of four schools in the state piloting Khan Academy's AI-enhanced program to assist learning.*
- Church Updates – *The parish saw increased attendance and collections during Christmas masses. Julie Steege has joined the principal search committee.*
- APO updates
- Enrollment, Marketing, and Health updates

IV. Committee Updates 7:10-7:30 pm

- Committee Updates
 1. Facility/Campus Environment & Security – *Corey Cops continues improvements around campus.*
 2. Finance Committee – *no update*
 3. Policy Committee – *edits continue on constitution and bylaws*
 4. Marketing/Events & Enrollment – *no update*
 5. Strategic Long-Term Planning – *The committee met to discuss what should be included in a strategic plan. Currently, there is a plan for the academic side of the school but not for other aspects such as values, who we are, what we want for our community, etc. The committee will put together a list of recommendations to support creating a plan once a new pastor and principal are in position.*

We also discussed the likelihood that we would pause the annual survey this year given the amount of change ongoing and the fact that the school is actively working to address issues raised in prior surveys. We agreed that we will want to communicate that approach at the same time as the survey typically is sent out. Kay Cameron suggested we offer some space (e.g., Google form) for parents to offer their thoughts on the last year or raise their most pressing concerns.
- Year at a Glance

VII. Adjourn 7:30 pm – *Moved by Meggie Meyer, 2nd by Kay Cameron*