



Agenda: March 2020 Annunciation School Advisory Council

Date: Tuesday, March 10, 2020 Time: 6:45p.m.

Location: Spirit Center at Annunciation School

Meeting Attendees (P = Present A= Absent)

P	John Bradford – Council	A	Father Brian Park – Pastor
P	Deborah Copperud – Council	P	Jennifer Cassidy – Principal
A	Josh Dingman – Council	P	APO representative – Heather Mueller
P	Nicole Farrell – Council	P	Parish Council representative
P	Deb Ferrao – Council	P	Christy McFadden – Enrollment Coor.
P	Scott Hofer – Council		
P	Sara Juran – Council		
P	Tom Keegan – Council		
P	Malia Kimbrell – Council		
P	Meghan Manchon – Council		
P	Pam Nimmerfroh – Council		
P	Brenda Studt – Council		

I. Call to Order 6:45p.m.

Opening Prayer

Approval of Agenda – Unanimous approval

Approval of Minutes from January 2020 and February 2020 – Unanimous approval

II. Open Public Forum 6:55 p.m.

No parents attended.

III. Guest Speakers 6:55 p.m.

- Auction chairs, Teresa Meschini and Emily Koenig, provided updates on the auction and Fund-a-Need:
 - Auction – reduced pricing to attract additional participants; silent auction bidding will be online; requested additional volunteers for donations team and the live auction;
 - Fund-a-Need – In addition to Help-a-Student, the committee will use the flood as an opportunity to target enhancements for library and extended-day room (e.g., innovation/STEM lab) while flood damage is being repaired.

IV. General Reports 7:30p.m.

- Principal’s Report

- Flood update – Gym floor sanitized and classes have begun again; contractor provides daily updates to the principal; anything that cannot be thoroughly sanitized is being removed and replaced; carpet in library replaced and reconfigured (i.e., storage room removed).
- The location of Coffee with the Principal moved to Spirit Room
- Principal search – Received a number of excellent candidates; the search is slightly ahead of schedule.
- State of the School Report – discussion on scheduling and outreach
- Father Park's Report – No report
- APO – Heather Mueller provided updates on APO activities; Curiosity Fair on Friday; APO planning for staff appreciation effort, including cleaning and maintenance staff; APO is supporting the creation of innovation lab and seeking grants from local companies; developing a parent volunteer policy and volunteer activity tracking system.
- Enrollment committee – Christy McFadden provided updates on Enrollment Committee activities; to date, there are 23 students on the hold list, 7 students not returning; 26 kindergarten currently enrolled and another 9 in process.

V. General Committee Updates

8:00p.m.

- Facility/Campus Environment – No report
- Finance Committee – Deb provided report on Parish Finance Committee and status of budget.
- Policy Committee – reviewed updated outside speaker policy and accompanying request form. Began discussion on Volunteer Hours policy.
- Marketing/Events – No report
- Strategic Planning – No report
- Technology – No report; sought input on iPad and Chrome book replacement program.
- Enrollment Committee – see above
- Nominating Committee – No report
- Employee/Teacher Recognition – program awarded its first winner, Mrs. Urich with an overnight hotel package; the program was well received by teachers; next month's prize is a \$50 Amazon gift card.
 - Led discussion on a Teacher Spirit card program.

- Requested additional teacher recognition and retention ideas (e.g., reserved parking spot for monthly winners).
- Ideas for upgrading teachers lounge
- Ad Hoc Committee – No report; led discussion on Flex Seating pilot program and on an auction video

VI. New Business

8:40p.m.

- Hovland music program and other music art programs – volunteers will prepare and send a parent survey.
- Eighth grade survey – parish council requested that ASC gather input from parents; volunteers to prepare survey questions.

VII. Adjourn

8:55p.m.